



# Aging and Adult Services - Public Guardian Senior Affairs Commission

## SENIOR AFFAIRS COMMISSION MEETING Wednesday, April 19, 2023 at 1:00 p.m.

### MINUTES

**KEY:**  
P: Present  
NP: Not Present  
E: Excused

#### ATTENDANCE

Commissioners:	P	NP	E	Department of Aging & Adult Services - Public Guardian (DAAS-PG):
<b>First District</b>				(Please list name in alphabetical order and titles.)
Susan Drake	X			Adrienne Woodward – Secretary I
VACANT				Alicia Corsey – Secretary I
<b>Second District</b>				Annette Sutfin – Supervising Social Service Practitioner
VACANT				Cassandra Johnson – Secretary I
VACANT				Courtney Torres – Supervising Social Worker
<b>Third District</b>				Danielle De Los Santos – Supervising Social Worker / SAC Liaison
Dr. Deborah Nattress	X			David J. Quiroz – Deputy Director
Judith K. Walsh	X			David Terrones – Supervising Social Worker
<b>Fourth District</b>				Denise Cabrera – Program Specialist I
VACANT				Dr. Chanel Serano – District Manager
Sue Yoakum	X			Gina Gonzales – Administrative Supervisor II
<b>Fifth District</b>				Glenna Cook – Staff Analyst II
Maricela Ferguson	X			Jakob McCarthy – District Manager
Arlington Rodgers		X		Jeffery Young – Administrative Supervisor I
<b>Members At Large</b>				Jo Atkinson – District Manager
VACANT				Joseph Hernandez – Staff Analyst II
VACANT				Karen Jensen – Supervising Office Assistant
<b>Professional Members</b>				Krystal Gonzalez – Office Assistant III
VACANT				Krystle Rowe – Interim Deputy Director
Ben Jauregui	X			Laura Mercuri Lopez – Supervising Social Worker
<b>Regional Council on Aging (RCA):</b>	P	NP	E	Lenora Dawson – Supervising Social Worker
David Wilder: SAC Chair, <b>East Valley RCA</b>	X			Lillian Aguilar – Supervising Social Worker
Stanley Przybocki: <b>Morongo Basin RCA</b>		X		Lisseth Tupe – Staff Analyst I
Gwen Alber: <b>West Valley RCA</b>	X			Loretta Sotile – District Manager
Priscilla Benedom: <b>North Desert RCA</b>	X			Mayra Urena – Supervising Social Worker
Dianne Muniz: <b>Colorado River RCA</b>		X		Michelle Torres – Executive Secretary II / Clerk of the Commission
Heather Lopez: SAC Secretary, <b>Victor Valley RCA</b>			X	Mike De Jesus – Supervising Social Service Practitioner
Penny Shubnell: SAC Vice-Chair, <b>Mountains RCA</b>	X			Nancy Solis – District Manager
<b>Guests: (Please list name, title, and affiliation.)</b>				Natalie Gallardo – Supervising Office Assistant
Eva Zamora - Inland Caregiver Resource Center				Paul Gray – Supervising Deputy Public Guardian
Lisa Hayes - Rolling Start, INC				Roxanne Young – Deputy Director
Caroline Von Flue – Morongo Basin RCA				Sharon Nevins – Director / Public Guardian
Danny Tekle – Rolling Start, INC				Teresa Alarcon - Supervising Social Service Practitioner
Mary Visor – Wise and Healthy Aging				Vanessa Esquer – Secretary I
Tabatha Sabastian – Wise and Healthy Aging				Veronica Perez – Supervising Social Worker
Toni Stepetz – Morongo Basin RCA				
(3) Unidentified Call-In Users				



## Aging and Adult Services - Public Guardian Senior Affairs Commission

### 1. ALL TO ORDER; PLEDGE OF ALLEGIANCE; INTRODUCTIONS BY COMMISSION, DAAS-PG STAFF, AND MEMBERS OF THE PUBLIC

- Commissioner David Wilder, Senior Affairs Commission (SAC) Chair called the meeting to order at 1:00 PM.

### 2. PUBLIC COMMENTS: This is the opportunity for members of the public to address the Commission on matters within the Commission's jurisdiction. Please limit comments to three (3) minutes or less. State law prohibits commissioners from discussing or taking action on items not on the agenda. Public Comment can be submitted via email at [DAASSAC@hss.sbcounty.gov](mailto:DAASSAC@hss.sbcounty.gov). In the subject line, provide your full name and the words, "Public Comment". Comments are read for the record and are limited to three (3) minutes. Public comments do not have to be submitted in advance.

- No Public Comments at this time.

### 3. APPROVAL OF MARCH 15, 2023 MINUTES

- Approval of the March 15, 2023 meeting minutes was deferred to the May 17, 2023 General Session meeting.

### 4. PRESENTATION: Area Agency on Aging Area Plan Update 2023-2024 Public Hearing

Dr. Krystle Rowe, Interim Deputy Director – Department of Aging and Adult Services-Public Guardian

- **Overview:**
  - Introduction of DAAS as the Area Agency on Aging (AAA).
  - Four-year Area Plan and the Annual Area Plan Update.
  - Proposed 2023-2024 Area Plan update for Planning and Service Area 20 or PSA 20.
- **DAAS-PG is the Area Agency on Aging:**
  - Designated in 1776 as the AAA for San Bernardino County.
  - Administers Older Americans Act programs for the region.
  - Responsible for planning and service area (PSA) 20.
- **Area Plan and Area Plan Update:**
  - The AAA Area Plan is a document that covers a period of four years, from 2020 to 2024.
  - The 2023-2024 Area Plan Update is the last update of the 2020-2024 four-year plan. It details the services that are supported by the Older Americans Act and provides information to the public and policymakers about how the AAA plans to address the local needs and specifies the goals, objectives, and targets.
  - The services provided in the Area Plan include:
    - Supportive Services
    - Senior Nutrition
    - Health Promotion and Disease Prevention
    - Family and Grandparent Caregiver Support
    - Long-Term Care Ombudsman and Elder Abuse Prevention
  - The full four-year plan and Area Plan update can be found at [www.sbcounty.gov/daas/resources/area\\_plan](http://www.sbcounty.gov/daas/resources/area_plan).

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**PRESENTATION: Area Agency on Aging Area Plan Update 2023-2024 Public Hearing**

Dr. Krystle Rowe, Interim Deputy Director – Department of Aging and Adult Services-Public Guardian *(continued)*

- **Proposed 2023-2024 Updates:**
  - In a comparison of the last four fiscal years (FY) data, target projections for FY 2022-2023, and Area Plan funding, the proposed 2023-2024 updates are as follows:
 

	2022-2023 Targets	Proposed 2023-2024 Targets
➤ Work with Resident Councils	6	10
➤ Work with Family Councils	5	1
➤ Information and Assistance to Facility Staff	450	350
➤ Number of Full-Time Equivalent (FTE) Staff	6	5.5
➤ Number of Certified LTC Ombudsman Volunteers	5	2
➤ Public Education	10	8
  - Additional updates include:
    - Senior Affairs Commission Committees 2022-23 goals and accomplishments
    - Governing Board – New Board of Supervisor for the 2<sup>nd</sup> District
    - Advisory Council Membership – (Senior Affairs Commission)
    - DAAS-PG Organization Chart
- **Next Steps:**
  - Approval Process:
    - DAAS-PG Director
    - Senior Affairs Commission (SAC)
    - Board of Supervisors
    - California Department of Aging (CDA)
  - Monitoring by DAAS-PG and SAC.
  - The department will prepare for the 2023-24 final Area Plan Update.
- The public comment period is open through April 19, 2023. Comments and feedback can be emailed to Glenna Cook at [Glenn.Cook@hss.sbcounty.gov](mailto:Glenn.Cook@hss.sbcounty.gov).

**PRESENTATION: At Home / Home Safe Programs**

Roxanne Young, Deputy Director – Department of Aging and Adult Services-Public Guardian

- The At-Home program of San Bernardino County is a temporary housing assistance program for at-risk or currently homeless older or dependent adults involved with Adult Protective Services (APS) and is funded through the Home Safe Program.
- Home Safe began as a statewide pilot in 2019. San Bernardino County was 1 out of 25 counties selected to participate in the pilot program.
  - **At-Home Administration:**
    - Administered by the County and overseen by the California Department of Social Services (CDSS).
    - San Bernardino County APS Social Service Practitioners (SSPs) are trained to work with clients that are homeless or at risk of being homeless as a result of elder or dependent abuse, neglect, self-neglect, or financial exploitation.
  - **Eligibility Criteria** (all criteria must be met):
    - An APS referral must be submitted to the Department of Aging and Adult Services with an abuse category.
    - Meet APS client eligibility.
    - Must be currently homeless or at imminent risk of homelessness.
  - **AT-Home Services Provided:**
    - Housing assistance
    - Security deposit
    - Utility assistance
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### PRESENTATION: At Home / Home Safe Programs

Roxanne Young, Deputy Director – Department of Aging and Adult Services-Public Guardian (*continued*)

- Furnishings
- Relocation assistance
- Eviction prevention
- Deep cleaning
- Landlord mediation
- Regular APS case management
- Stabilization services
- Follow-up services
- Linkage to other services
- Transportation (gas cards and bus passes)
- To date services have been provided to 299 unduplicated individuals and a total of \$418,000 has been spent. The funding allocation goes through June 2025.
- **At-Home Case Process:**
  - Home Visit – An investigation is conducted
  - Service Plan – Client agrees to services
  - Case Consult – Social Service Practitioner (SSP) consults with a supervisor
- At-Home Services are administered through Adult Protective Services (APS). The Department is in the process of contracting for Housing Navigators.
- The public can call the APS referral hotline at 1-877-565-2020 to make a referral. County employees and mandated reporters can make an online referral at [DAAS-PGAPSCallCenter@hss.sbcounty.gov](mailto:DAAS-PGAPSCallCenter@hss.sbcounty.gov).

### 5. SAC CHAIR'S REPORT: Commissioner Chair David Wilder

- Commissioner Wilder reported he recently made a trip to Morongo Basin to do outreach to the Regional Council on Aging (RCA) and meet with the Chair. Site visits were done at Big River and Bonnie Baker Nutrition Sites.
- Commissioner Wilder stated he will make a trip to Trona in the coming weeks to speak with the North Desert RCA Chair and the new Senior Center Director.
- Commissioner Wilder reported that Lisa Hayes has provided a list of the new doctors on the California/Arizona border who can provide services in Arizona to California residents where Medi-Cal will accept the billing.
- Commissioner Wilder would like to thank DAAS-PG for including the Senior Affairs Commission in the Area Plan.
- Commissioner Wilder closed his report by asking the Commissioners if they know of individuals in the First, Second, and Fourth Districts; or who would accept a two-year term as an At-Large or Professional Member on the Commission to provide them the link for the Clerk of the Board for an application. They may also or contact Michelle Torres, Clerk of the Commission.

### 6. DAAS-PG DIRECTOR'S REPORT: Sharon Nevins, Director-Public Guardian

- Director-Public Guardian, Sharon Nevins, began her report by welcoming Susan Drake to the Commission.
- DAAS-PG along with Riverside and Orange County was designated to host a Behavioral Health Round Table/Listening Session with Assembly Member Cory Jackson's staff to discuss behavioral health as it relates to older adults and persons with disabilities.
- The Age Wise Program has been designated as the States flagship program for behavioral health. The Program will be presented at the USAging Conference in Salt Lake City, Utah.

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## DAAS-PG DIRECTOR'S REPORT: Sharon Nevins, Director-Public Guardian (continued)

- The Mental Health Oversight and Accountability Commission has designated \$20 million to expand behavioral health services. This funding will allow other counties within the state to replicate the Age Wise Program.
- DAAS-PG along with other Human Services Departments had an opportunity to present at another Listening Session with Assembly Member Corey Jackson to discuss the department's successes and challenges, and the new legislative initiatives that are on the way.
- May is Older American Month.
- June is Elder and Dependent Abuse Awareness Month.
- The Adult Protective Services (APS) Multidisciplinary Conference (MDT) conference is taking place on May 8, 2023. The event will be held in person.
- The C4A conference is taking place May 9-11, 2023.
- The Board of Supervisors has approved a proclamation recognizing March as Nutrition Month.
- Director Nevins acknowledged Commissioner Shubnell and the teams in the mountains for their response in assisting the seniors in the mountain areas during the winter snow emergency.
- Director Nevins closed her report by welcoming Gina Gonzales, Administrative Supervisor II, and Dr. Krystle Rowe, Interim Deputy Director to the Leadership Team.

### Master Plan on Aging Update: Sharon Nevins, Director-Public Guardian

- No update at this time.

### Senior Nutrition Program Update: Dr. Krystle Rowe, Interim Deputy Director

- No update at this time.

### COVID-19 Vaccine Update: Jennifer Edge-Ballantine, Special Projects Manager

- No update at this time.

### CALIFORNIA AGING & DISABILITY RESOURCE CONNECTION (ADRC): Lisa Hayes, Executive Director, Rolling Start, INC & Dr. Krystle Rowe, Interim Deputy Director

- No update at this time.

## 7. ITEMS FOR ACTION

### Intergenerational Committee Chairperson

- No action at this time.

## 8. STANDING COMMITTEE REPORTS (5 minutes each)

### A. ACCESS COMMITTEE

Meets 2<sup>nd</sup> Wednesday of the month; 11:00 a.m.; teleconference; Commissioner Dr. Deborah Nattress, Chair

- Commissioner Nattress reports she is coordinating with Loma Linda University Physical Therapy students on a trip to Union Station in LA.
- Rolling Start and the Senior Disabled Fund are collaborating on a car show at the Redlands Sports Park on Sunday, April 23, 2023, at 8:00 am.
- **The next virtual meeting is scheduled for May 10<sup>th</sup> at 11:00 am.**  
Join the meeting via WebEx at:  
<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=m5792c9c488b5a6004dcb6d0bfe0f041>  
Or Dial-in: 1-213-306-3065 / Access Code: 248 743 50288 # / Meeting password: JQfWj7FQY62



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### B. EXECUTIVE COMMITTEE

Meets 2<sup>nd</sup> Wednesday of the month; 2:00 pm; teleconference; Commissioner David Wilder, Chair

- Commissioner Chair, David Wilder, reported that at the last meeting the Area Plan was discussed.
- **The next virtual meeting is scheduled for May 10<sup>th</sup> at 2:00 pm.**  
Join the meeting via WebEx at:  
<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=mb7fb752b399938e18f9be5decb60bf6c>  
Or Dial-in: 1-213-306-3065 / Access Code: 248 231 03141 # / Meeting password: 3irYPJpMF46

### C. HEALTHY AGING COMMITTEE

Meets 3<sup>rd</sup> Wednesday of the month; 11:00 a.m.; teleconference; Commissioner Penny Shubnell, Chair

- Commissioner Shubnell reported that they approved the April "Did You Know" titled Dental Issues at their last meeting. Those flyers have been distributed.
- **The next virtual meeting is scheduled for May 17<sup>th</sup> at 11:00 am.**  
Join the meeting via WebEx at:  
<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=m1bf0c55359895f7561fa7ed66a7f86d8>  
Or Dial-in: 1-213-306-3065 / Access Code: 249 462 29542 # / Meeting password: gR2Cf3eJSb3

### D. INTERGENERATIONAL COMMITTEE

Meets 3<sup>rd</sup> Wednesday of the month; 10:00 a.m.; teleconference; Commissioner Penny Shubnell, Interim Chair

- Commissioner Shubnell reported that they are reviewing Intergenerational Legislation.
- Commissioner Shubnell shared that for the first time ever, her Crestline Nutrition Program fed 150 intergenerational people at their last luncheon. She expressed how happy she was with the turnout.
- **The next virtual meeting is scheduled for May 17<sup>th</sup> at 10:00 am.**  
Join the meeting via WebEx at:  
<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=ma6c114a8e75cf82fe5b924871acd56df>  
Or Dial-in: 1-213-306-3065 / Access Code: 248 925 21806 # / Meeting password: erPNYpeG338

### E. LEGISLATIVE COMMITTEE

Meets 2<sup>nd</sup> Wednesday of the month; 1:00 p.m.; teleconference; Commissioner Maricela Ferguson, Chair

- Commissioner Ferguson stated that Jessica Escalera, Program Development Division (PDD) provided a report out and included an update on the personal needs allowance which is \$35 per month.
- Commissioner Ferguson share that AB277 did not pass due to budgeting constraints.
- The committee reviewed the following legislations: AS464, AS1387, AS1005, AS278, SB17, and SB37.
- Commissioner Wilder shared that the Department will also be paying close attention to SB411, which modifies the Brown Act to allow virtual meetings under certain circumstances.
- **The next virtual meeting is scheduled for May 10<sup>th</sup> at 1:00 pm.**  
Join the meeting via WebEx at:  
<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=me8313785def51c1856bb7c0bd11ca2be>  
Or Dial-in: 1-213-306-3065 / Access Code: 249 143 41088 # / Meeting password: QPik7DJvq68



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## F. NUTRITION COMMITTEE

2<sup>nd</sup> Wednesday of the month; 10:00 a.m.; teleconference; Gwen Alber, Chair

- Commissioner Alber reported that the Nutrition Committee has completed one of two goals. They have reviewed the entire book "Dietary Guidelines for Americans".
- The Committees second goal is to visit 10 congregate meal sites, two of those site visits have been completed. Others have been scheduled.
- **The next virtual meeting is scheduled for May 10<sup>th</sup> at 10:00 am.**

Join the meeting via WebEx at:

<https://hs-sbcounty.webex.com/hs-sbcounty/j.php?MTID=m933745e6790979d7b5c726c2a55e3f57>

Or Dial-in: 1-213-306-3065 / Access Code: 248 689 05371 # / Meeting password: gR2Cf3eJSb3

## 9. REGIONAL COUNCILS ON AGING (RCA) REPORTS (3 minutes each)

### A. COLORADO RIVER RCA

Commissioner Dianne Muniz. Meeting TBD

- No report at this time.

### B. EAST VALLEY RCA

Commissioner David Wilder; 1<sup>st</sup> Thursday of the month; 10:00 a.m., Redlands Senior Center on Lugonia

- No report at this time.

### C. NORTH DESERT RCA

Commissioner Priscilla Benedom; Meeting TBD

- Commissioner Benedom reported that the Trona Senior Center is up and running. They have hired a new Program Coordinator.
- They are still doing the Produce program with the help of Inland Empire Health Plan (IEHP).
- They are continuing the commodity Program with the help of Community Action Partnership.
- They have started a more regular meal schedule for seniors. The seniors are meeting once a month for luncheons and once a month for dinner. These are being done with the help of volunteers.

### D. MORONGO BASIN RCA

Commissioner Stanley Przybocki; 4<sup>th</sup> Thursday of the month; 12:00 p.m., Yucca Valley Senior Center

- Former Commissioner Toni Stepetz reported on behalf of Stanley Przybocki.
- Ms. Stepetz shared she was happy to see Commissioner Wilder at the last meeting. The Chairman has agreed to appoint someone to step in for him on the Commission. They have found few people that are interested in filling that position.

### E. MOUNTAIN RCA

Commissioner Penny Shubnell; 3<sup>rd</sup> Thursday of the month at 12:00 p.m., Leisure Shores Senior Center, Crestline

- Commissioner Penny Shubnell reported that due to the recent snowstorms they have not met in two months. The next meeting will be on 4/26/2023.



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**F. VICTOR VALLEY RCA**

Commissioner Heather Lopez; 2<sup>nd</sup> Tuesday of the month at 9:00 a.m., Victorville DAAS-PG

- No report at this time.

**G. WEST VALLEY RCA**

Commissioner Gwen Alber; 1<sup>st</sup> Tuesday of the month at 10:00 a.m., Montclair Senior Center

- Commissioner Alber reported that they are moving forward with the Speakers Bureau. The goal is to have at least one speaker a month. The guest speaker for May will be Officer Jimenez from the CA Highway Patrol. He will present on the Age Well Drive Smart Program.
- Their next meeting will be May 2, 2023, at 9:30 a.m.

**10. PUBLIC ANNOUNCEMENTS**

- No public announcements at this time.

**11. COMMISSIONER COMMENTS**

- Michelle Torres reported that on April 11, 2023, the Board approved the Commissioners to attend the C4A conference on sponsorship from the County. The Commissioners will receive a communication from her giving them additional details.
- Commissioner Wilder shared that he may not be in attendance at the next couple of meetings. He will keep Commissioner Shubnell informed.

**12. ITEMS FOR FUTURE AGENDAS**

- No items for future agendas

**13. NEXT MEETING:**

**Emergency/Disaster Preparedness**

Presented by Serra Rea, Emergency Preparedness Coordinator  
Rolling Start Inc.

**Wednesday, May 17, 2023 at 1:00 p.m.** Join the meeting via Webex at:

<https://hs-sbcounty.webex.com/join/daassac>, or

**Dial-in: 1-213-306-3065 / Meeting number (access code): 146 770 9426 #**

**14. ADJOURNMENT**

- Commissioner Wilder adjourned the meeting at 2:50 PM.

Requests for reasonable accommodations should be made by contacting the DAAS-PG Senior Affairs Commission at [DAASSAC@hss.sbcounty.gov](mailto:DAASSAC@hss.sbcounty.gov), or at (909) 891-3917, at least 72 hours prior to the meeting. Written material for this meeting is available by request.

**THIS MEETING IS CONDUCTED PURSUANT TO THE PROVISIONS IN AB 361, APPROVED BY THE GOVERNOR SEPTEMBER 16, 2021 AND THE GOVERNOR'S EXECUTIVE ORDER N-25-20 DATED MARCH 17, 2020, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**